



Music Department

3 Hood Crescent, Caulfield Victoria 3161
 Telephone (03) 9524 7407
 Email kehrenberg@shelford.vic.edu.au
 Website www.shelford.vic.edu.au
 ABN 41 004 605 145

Individual Tuition

Percussion

Flute

Clarinet

Saxophone

Oboe

Violin

Viola

Cello

Bass

Piano

Trumpet

Trombone

French Horn

Euphonium

Singing

Guitar

Public Speaking

Music Theory

Classroom Program

| | | | | |
|--|---|-------------------------------|--------------------------------|---------------------------------|
| | Year 3 Violin, Viola, Cello or Double Bass | Year 4 Strings or Recorder | Year 3 and 4 Choir | Year 5 and 6 Choir |
| | Prep to Year 6 Class Music | Year 5 Band Program | Year 7 Instrumental Program | Year 8 Class Music |
| | | | | Years 9 - 12 Music Electives |



Co-curricular Program (Performance Ensembles)

| | | | |
|----------------------|---|---|--|
| Junior School | Junior Percussion Ensemble Years 5 - 6 | Corelli Strings Years 3, 4, 5, 6 | Chamber Strings auditioned string players |
| | Junior Combo | Sheltones - auditioned chamber singers | Guitar Ensemble |
| Middle School | Intermediate Flute | Intermediate Harmony Ensemble | |
| | Intermediate Percussion | Intermediate Concert Band | |
| Senior School | Senior Choir Years 7 - 12 | Senior Harmony Ensemble Years 9 - 12 | Guitar Ensemble Years 7 - 12 |
| | Senior String Orchestra Years 7 - 12 | Senior Percussion / Mallet Ensemble Years 10, 11, 12 | |
| | Senior Concert Band Years 9 - 12 | Senior Jazz Ensemble Years 7 - 12 Auditioned | |
| | Senior Chamber Ensemble Years 9 - 12 | Senior Flute Ensemble Years 9 - 12 | |



Individual Tuition

The aim of the Music Department is to develop an interest in and a love of the music through classroom programs, individual tuition and participation in the co-curricular program.

Individual Tuition

Individual lessons are offered in a variety of instruments as listed overleaf. Students are placed with staff in order of application date. Tuition will be given on the basis of 32 lessons per year, or the equivalent of 8 lessons per term. Extra lessons can be given and will be charged separately after the 32 designated lessons. Music lessons will be billed in advance at the start of each term.

Normally, students begin with a 30 minute lesson and teachers will advise when a longer lesson is appropriate. 'Theory of Music' and 'Public Speaking' only are offered as both individual and shared lessons, with students grouped according to age, standard and compatibility.

Instrumental music timetables will operate on a rotational basis to ensure that students do not miss the same lesson regularly. Senior girls will be given preference when lessons out of class time are requested. Girls in Year 12 will usually finish lessons at the end of Term 3 and will be charged accordingly.

If you wish your daughter to undertake individual tuition, please complete the separate enrolment form and return it to the Music Office.

Individual Tuition Regulations

The following business regulations apply to additional music subjects:

- If a student is absent due to an excursion, illness or class test, notice must be given to the music teacher at least 24 hours in advance. Failure to do so will incur the regular lesson fee. Private tuition lessons missed due to extended holidays or other leave within the term will be charged and will not be made up.
- No girl may withdraw from an extra subject before the end of Term 2, unless special arrangements have been made in advance with the school, or at the request of the teacher. Thereafter, one full and complete term's notice will be required in writing if a student intends to discontinue private music tuition.
- It is School policy that ONE TERM'S NOTICE (one full and complete term) in writing is required from parent for any withdrawal of service from the School, whether for tuition or additional private tuition/music lessons. Notice to withdraw should be addressed to Head of Music.
- Annual re-enrolment is not required.

Co-curricular Program (Performance Ensembles)

Students learning an orchestral instrument are encouraged to join an instrumental ensemble as soon as it is suitable. This hastens the learning process, develops sight-reading skills and promotes enjoyment and friendship with fellow musicians. Ensemble groups rehearse weekly in out-of-class time; either before school, lunch or after school. These activities do not incur tuition fees.

Timetables for the co-curricular program are issued at the commencement of each school year. See current Ensemble Groups overleaf.

Student Performance Opportunities

Lunchtime recitals are designed to give 'beginner' music students performance experience in an informal setting. Concerts throughout the year provide an opportunity for the more experienced performers to refine their craft in a public setting. Further performance opportunities are provided at Chapel, assemblies, competitions, AMEB examinations and school functions, as well as performances in the local community and overseas.

AMEB exams

When appropriate, students are encouraged to undertake formal examinations. The examination fee will be charged to student's account.

Instrument Hire

The hire period is normally for one year, after which parents will be required to purchase an instrument for the student. All instruments must be returned for servicing at the end of the school year. Parents will be notified of the due date.

Text Books

Books required for individual lessons, including music diaries, will be charged to the student's account.



Individual Tuition application

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Please complete and return to Music Administration

| Current tuition fees | 30 minutes Individual lesson | 40 minutes Individual lesson | 45 minutes Individual lesson | 60 minutes Individual lesson | 30 minutes shared lesson <small>* (see note below)</small> |
|------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| Fees effective February 2019 | \$48.00 | \$64.00 | \$72.00 | \$96.00 | \$24.00 |

Student Information

Student's Name: _____ Year Level: _____

Student's Address: _____

Parent's Phone: (private) _____ (business) _____ (mobile) _____

Lessons

Instrument
Specify instrument
eg Singing, Piano

Lesson Length
(please indicate)

Minutes

Experience

- Beginner
- Number of years of previous tuition
- Latest exam level/result

* Shared lessons are only available for 'Theory of Music' and 'Public Speaking' lessons. A shared lesson option will depend on student availability and compatibility.

If a student is absent from school on the day of an instrumental lesson, a message should be left on the Absentee Line with a request it be forwarded to the Music Dept. Lessons will not be made up and the fee will be charged if a student does not give 24 hours prior notice of their absence or forgets to attend. If the lesson clashes with another activity, instrumental staff require 24 hours notice so that the lesson can be rescheduled. Music lessons missed due to extended holidays or other leave within the term will not be made up.

Tuition will be given on the basis of 32 lessons per year, or the equivalent of 8 lessons per term. Music lessons will be billed one term in advance at the start of each term. Extra lessons can be given and will be charged separately after the 32 designated lessons.

Annual re-enrolment is not required—lessons are rolled over from year to year. One full and complete term's notice in writing is required from parents for any withdrawal from individual tuition/music lessons.

I wish to apply for my daughter to take lessons as listed above. I have read the information provided and agree to give one full and complete term's notice in writing to withdraw from individual tuition.

Parent's Signature: _____ Date: _____

Instrument Student will need to HIRE Shelford instrument OR Student will be using her own instrument

Hiring a Shelford Instrument

The cost to hire a school instrument is \$340 a year or \$85 per term. This covers routine maintenance but not new reeds for wind instruments or strings for stringed instruments.

Instrument(s) to be hired: _____

Was the instrument hired last year? YES / NO

I accept full responsibility for maintaining this instrument in good condition and will compensate for any breakage or loss which may occur and is attributable to my daughter whilst it is in her possession.

Parent's Signature: _____ Date: _____